



PRIVATE DINING ROOM ARRANGEMENTS

Thank you for considering Zephyr Grill & Bar for your upcoming event.
Our vibrant atmosphere & menu will dazzle your guests.

RESERVATIONS

GRILL ROOM

Available to host a maximum of 48 guests for a private function 7 days a week for lunch and weekend brunch and Sunday - Thursday for dinner.

BARREL ROOM

Available to host a maximum of 26 guests for a private function available 7 days a week for lunch, weekend brunch & dinner. Our beautiful custom-made live edge table can accommodate 16 guests plus an additional 10 guests in our 2-seater booths.

A signed contract & credit card number on file is required to secure your private reservation.

HOURS & MINIMUMS

A minimum food & beverage charge applies to events in our Grill Room & Barrel Room.
In addition, all food and beverage is subject to a 20% service charge (gratuity) and current City of Brentwood sales tax.

DAYTIME

GRILL ROOM

Monday - Friday: 3 hours, \$500 food & drink minimum
Saturday & Sunday: 3 hours, \$600 food and drink minimum

BARREL ROOM

Monday - Friday: 3 hours, \$300 food & drink minimum
Saturday & Sunday: 3 hours, \$400 food & drink minimum

All private dining daytime reservations must start no later than 1:30pm.

EVENING

GRILL ROOM

Monday & Tuesday: 4 hours, \$500 food & drink minimum
Wednesday, Thursday, Sunday: 4 hours, \$750 food & drink minimum

BARREL ROOM

Monday & Tuesday: 4 hours, \$350 food & drink minimum
Wednesday, Thursday, Sunday: 4 hours, \$500 food & drink minimum
Friday & Saturday: 4 hours, \$1250 food & drink minimum

All private dining reservations starting 2pm or later will be considered an evening function.

ALL DAY MEETINGS

GRILL ROOM

Available 8am - 4pm: \$800 food & drink minimum.

BARREL ROOM

Available 8am - 4pm: \$500 food & drink minimum.

MENU SELECTIONS

All food & beverage must be provided through Zephyr Grill & Bar

The cost per person is based on your choice of menu items. We ask that your menu & the details of your banquet be completed a minimum of ten (10) days in advance of your event.

Our seated 2 & 3 course lunch menu and weekend brunch menu includes dessert. Should you wish to also bring in your own dessert such as a special cake, there will be no dessert fee charged. For an appetizer buffet function if you choose to bring in your own dessert, such as cake, cookies, cupcakes or any other type of dessert, there is a \$2.00 per person charge (excluding gratuity & sales tax). We will be happy to present, plate & serve your dessert for your group as well as take care of all plate, utensil & clean up needs.

For 3 course dinner functions only, if you would like to provide your own dessert (from a licensed, commercial bakery) we will deduct \$3 from the entrée price.

Due to Health Department regulations, foods other than those prepared in a licensed commercial bakery cannot be served.

Zephyr Grill & Bar offers an extensive inventory of wine with a variety of styles and prices that is an essential part of our offerings. Therefore, we do not allow wines to be brought in for private parties.

STAFFING

Our banquet pricing includes staffing for your event. However, should you choose a no-host bar, additional staffing will be needed if your guest count is 40 or more. For this additional staff we charge \$75 for a lunch event & \$100 for a dinner event. This amount will be added to your final bill. For a hosted bar or hosted wine & beer & non-alcoholic beverages the labor charge does not apply.

GUARANTEES

A guaranteed number of guests is required by 11am two (2) business days prior to your event. Charges are based on the number of guests guaranteed or the actual number of guests exceeding guarantee given, whichever is greater. If a guaranteed count is not received two (2) business days prior, the number of guests originally provided shall serve as your guarantee.

RENTALS

We offer the following rentals: LCD Projector- \$50.00 Screen- \$25.00 Computer Speakers - \$25.00
Additional equipment available - please ask your coordinator for a price quote.

CHANGES AND SUBSTITUTIONS

Zephyr Grill & Bar reserves the right to make any appropriate food or wine substitutions should the original items become unavailable.

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613 First Street, Brentwood, CA 94513 (925) 418-4708

SALES TAX & TIPPING POLICY

A 20% service charge (gratuity) and current sales tax will be added to your final bill. Per the requirements of the State of California, the service charge is taxable.

CANCELLATION POLICY / PAYMENT TERMS

We require a signed copy of the Grill Room/Barrel Room contract along with a credit card number to secure your reservation. Your credit card is not charged unless you cancel your reservation without proper notification. Events cancelled less than five (5) business days prior to your event shall be charged 50% of the Food and Beverage minimum as specified in the Hours & Minimums section. Events cancelled less than two (2) business days prior to your event will be responsible for 100% of the charges as stated in the Hours & Minimums section. Payment in full is due at the conclusion of your event.

We are unable to accept personal checks as payment.
For parties of 20 or less, you have the option to pay separately.
Parties of 21 or more will be presented with one check.

DECOR & DAY OF EVENT SET UP

Our banquet manager, prior to your event, must approve all of your event music, decorations & accessories.

Please note no taping, tacking or stapling on any surface is allowed.

No confetti, birdseed, rice, flower petals, glass beads, small candies, etc. may be placed on tables or on any surface in the room. Should this occur, a cleaning fee of \$300 will be charged

If needed, our Grill Room/Barrel Room will be available thirty (30) minutes prior to the event for additional set up. Only the Planner & one other guest may have access the room.

Brittany Thompson - Banquet Manager
Private Banquets: 925-390-2430

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